



Rules and Order of Business

1. Robert's Rules of Order. The Convention shall be governed by Robert's Rules of Order on all matters not provided by the Constitution or specified in these rules.

2. Rules-Adoption of Standing Rules. The adoption of the standing rules shall require an affirmative vote of a majority of the duly qualified delegates to the Convention, present and voting. When once adopted, such standing rules shall remain in effect, unless suspended or amended as provided in these rules.

3. Amendment of Standing Rules. No standing rule of the Convention shall be amended except by an affirmative vote of a majority of the duly qualified delegates to the Convention, present and voting. No such amendment shall be considered until it shall have been referred to and reported by the Committee on Rules.

4. Attending the Convention: This is a private meeting for those authorized to attend and is not open to the general public.

5. Convening the Convention. The Convention shall convene at 9:30 a.m. the first day, August 4, 2020 and shall recess by 1:30 p.m. that day, unless the delegates agree to extend the sessions or to call a special night session by a two-thirds vote of those present and voting.

Thereafter, if necessary, on the second day, August 5, 2020, the Convention shall convene at 9:00 a.m. and shall adjourn at the close of Convention business. That same day, at the close of Convention business, a separate session of the Convention will be held, the business of which will be devoted to a Pre-General Election Convention, the business of which shall be confined to consideration of endorsement of candidates and statewide propositions and to appropriate resolutions pertaining to political action as provided in article XIV(a), Section 2(b) of the Federation's Constitution. The business of the Pre-General Election Convention shall proceed until completed without recess. Nothing prevents the Pre-General Election Convention from occurring on the close of business on day one.

6. Resolutions Defined. Whenever the word "resolution" is used in these rules it shall include Constitutional amendments.

7. Committee Reports. All committees shall report on all resolutions submitted to them.

8. Committee Quorum. A majority of any committee shall constitute a quorum for the transaction of its business. At least a majority of all members present and voting shall be required to adopt a recommendation on a resolution.

9. Passage of Resolutions and Committee Reports by Convention. A majority of the delegates present and voting shall be required to act on a committee report or a resolution except a Constitutional amendment, which shall require a two-thirds vote of the delegates present and voting. No motion shall be acted upon until an opportunity

to speak has been given to the delegate making or introducing same, if he or she so desires.

10. Roll Call Vote. At the request of 30 percent of the delegates present and voting, any motion shall be voted on by roll call per capita vote of the delegates. When a roll call has been ordered, no adjournment shall take place until the result has been announced.

11. Precedence of Motions During Debate. When a question is under debate or before the Convention, no motions shall be received but the following, which shall take precedence in the order named:

First, to adjourn; second, to recess to a time certain; third, for the previous question; fourth, to set as a special order of business; fifth, to postpone to a stated time; sixth, to postpone indefinitely; seventh, to refer to, or re-refer to committee; eighth, to divide or amend; ninth, to lay on the table.

12. Motions in Writing. Upon request of the Chair, a motion shall be reduced to writing and shall be read to the Convention by the Chair before the same is acted upon.

13. Contents of Motions. No motion, whether oral or written, shall be adopted until the same shall be seconded and distinctly stated to the Convention by the Chair.

14. Motion to Reconsider. A motion to reconsider shall not be entertained unless made by a delegate who voted with the prevailing side; such motion shall require a two-thirds vote to carry.

15. Motion to Table. A motion to lay on the table shall be put without debate.

16. Recognition and Decorum of Delegates.

- A) Delegates, when arising to speak shall respectfully address the Chair and announce their full name and identity of the organization which they represent.
- B) In the event two or more delegates arise to speak at the same time, the Chair shall decide which delegate is entitled to the floor.
- C) No delegate shall interrupt any other delegate who is speaking, except for the purpose of raising a point of order or appealing from a ruling of the Chair.
- D) Any delegate may appeal from a decision of the Chair, without waiting for recognition by the chair, even though another delegate has the floor. No appeal is in order when another is pending, or when other business has been transacted by the Convention prior to the appeal being taken.
- E) Any delegate who is called to order while speaking shall, at the request of the Chair, be seated while the point of order is decided, after which, if in order, the delegate shall be permitted to proceed. The same shall apply while an appeal from the Chair is being decided.
- F) No delegate shall speak more than once on the same subject until all who desire to speak shall have had an opportunity to do so; nor more than twice on the same

subject without permission by a majority vote of the delegates present and voting; nor longer than three (3) minutes at a time without permission by a majority vote of the delegates present and voting.

- G) Any delegate may rise to explain a matter personal to himself or herself and shall forthwith be recognized by the Chair but shall not discuss a question in such explanation. Such matters of personal privilege yield only to a motion to recess or adjournment.

17. Voting Not to be Interrupted. When once begun, voting shall not be interrupted. No delegate shall be allowed to change his or her vote or have his or her vote recorded after the vote is announced.

18. Recommendations from the Floor During Pre-General Election Convention. (As provided for in the Constitution of the California Labor Federation, AFL-CIO—Article XIV, F, Section 4) No recommendation may be presented from the floor of the Convention for action on any office unless the recommended action concerning such office has already been rejected by Convention action.

19. Two-Thirds of Majority Vote: All endorsements shall be by at least a two-thirds majority vote of the delegates present and voting, in accordance with the per capita formula specified in the Constitution of the California Labor Federation, AFL-CIO-Article XIV, F, Section 5.

20. In accord with the Federation's Constitution, "To be eligible to vote for officers of the Federation or the next convention city a delegate must have been seated as a delegate by the convention prior to the adjournment of the First Day of the convention.